YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	TELLAKULA JALAYYA POLISETTY SOMASUNDARAM COLLEGE
• Name of the Head of the institution	Dr V.V Ravindra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08632230852
• Mobile No:	9885294980
• Registered e-mail	tjpscollege@yahoo.com
• Alternate e-mail	tjpscollegeiqac@gmail.com
• Address	Pattabhipuram Road,
• City/Town	Guntur
• State/UT	Andhra Pradesh
• Pin Code	522006
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Acharya Nagarjuna University
• Name of the IQAC Coordinator	V B Ramjee
• Phone No.	08632233188
• Alternate phone No.	9849668868
• Mobile	9849668868
• IQAC e-mail address	tjpscollegeiqac@gmail.com
• Alternate e-mail address	tjpscollege@yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year)	tjpscollege.ac.in/naac
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	tjpscollege.ac.in/naac

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.07	2008	04/02/2008	03/02/2013

6.Date of Establishment of IQAC	05/02/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*** All Academic activities were conducted through online/virtual mode due to covid- pandemic outbreak.**

***Online FDPs/ Webinars/short term courses were attended by faculty due to Covid instructions.**

*** Students numbering 250 participated and undergone covid-19 RTPCR tests.**

*** 12 Extension and Outreach programmes were conducted by NSS NCC wings**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1st and 2nd quarters meetings couldnot be done due to Covid-19 Pandemic.	All Academic activities were conducted online and in virtual mode till October 2020.
3rd quater 1. Online Classes during COVID-19 Pandemic 2. Online Internal Examination 3. AQAR. 2019-20 preparation 4. Faculty to attend Webinar and FDP online 5. The use of ICT should be increased in teaching due to the present requirements.	In order to train our staff to effectively use online platform for digital teaching, it is decided to organize a faculty training programme. In order to Facilitate smooth conduct of Internal exam through online. It is decided to frame the guidelines to students. It is resolved to prepare AQAR for 2019-20. It is resolved to instruct all faculty members to attend the programmes through online.
4th quarter 1. IQAC Co-ordinator V. B. Ramjee welcomed all the members and read out the Minutes and Resolutions of the meeting held on 12/06/2020 It was unanimously accepted To conduct an Online FDP on Digital Teaching Techniques Internal Assessment Tess in all Subjects for all Courses (MCQ’s) Proposed to conduct a Certificate Course on Life Skills and Soft Skills for final year students of UG & PG.	Reviewed the activities and the programmes and directions were given for completion of the remaining activities. It is resolved to conduct an online FDP on Digital teaching in the wake of Covid pandemic. Resolved to conduct internal tests in all subjects in online mode and as Multiple choice tests. Resolved to conduct the programme.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
TJPS College Committee	24/06/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	29/05/2020

15.Multidisciplinary / interdisciplinary

Not Applicable.

16.Academic bank of credits (ABC):

Not Applicable.

17.Skill development:

Not Applicable.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not Applicable.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Not Applicable.

20.Distance education/online education:

Not applicable.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	726

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2108

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**325**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**689**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**89**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**08**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**91**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**38,02,106**
4.3 Total number of computers on campus for academic purposes	**302**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The faculty members of T.J.P.S. College follow a blended, collaborative and experiential techniques of teaching-learning pedagogy leveraging infrastructure and technology resources to ensure effective curriculum delivery.

The institute prepares an annual academic calendar for the day-to-day academic process with respect to University academic schedule. The calendar specifies the dates of college reopening, internal tests, holidays, examination schedules and Schedule of extra and co-curricular activities etc.

All the faculty members maintain an Academic record for every subject that contains register numbers, names, attendance details, period wise syllabus coverage, periodical test marks, attendance percentage and internal assessment marks. An extensive academic plan and review mechanism ensures that the management of curriculum is done simultaneously on an individual and institutional level However, the Head of Department of each course is responsible for implementing the given curriculum effectively. In addition, to the given curriculum, the respective Programmes also include value-added skill-based and Certificate courses.

The Institute is addressing the following essential areas for effective delivery of its curriculum:

- **Time-table is well prepared before the commencement of each semester according to the University stipulation.**

Preplanning of the pedagogy by concerned faculty is used for every single session by means of a Lecture Plan.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation of the performance of students is an integral part of the teaching-learning process and it reflects the outcome of all the efforts that go into grooming the learners. A fair evaluation system requires that sanctity should be observed in the conduct of various tests, assessments and examinations. Earlier, the exams used to be an annual ritual and were conducted at the end of each academic session which was not very effective in assessing the true potential of students. Going by the standard pedagogical approach assessment should be a continuous process in every educational institution. Therefore, various universities including the Acharya Nagrjuna University have incorporated this concept in their academic schedule. T.J.P.S. College being an associated college of Acharya Nagrjuna University adheres to the academic calendar for the conduct of CIE (Continuous Internal Evaluation).

. The distribution of marks is as follows:

1. **Internal Assessment – 30% weightage of a course**
    1. **Internal Examination – 20 Marks**
    2. **Presentation on given Seminar Topic/ Assignment – 05 Marks**
    3. **Attendance – 05 Marks**
2. **End Semester Exam – 70% weightage of a course.**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

194

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

194

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

T.J.P.S. College does not have the privilege of adding the courses on its own accord as the institution is affliated to Acharya Nagarjuna University. However, the courses which are covered under the guidelines of the University do relate to Gender Equality, Environment and Sustainability, Human Values and Professional Ethics which is being integrated by institution with the extra efforts and is expanded beyond the boundaries of the curriculum.

The modules/courses which are delivered to students to inculcate sensitivity among the students are as follows:

Professional Ethics: Courses such as Languages, Soft Skills, and Personality Development inculcate leadership, communication, time management and other professional qualities in the students. A number of courses are offered which also impart domain specific professional ethics such as Teaching Entrepreneurship skill Development, Tally, Life Skills and Soft skills etc. Internships and project works are integral part of the curricular which foster professional ethics among the students.

Gender equity: Students are sensitized about gender issues by its integration into the curricular. As part of the Add-on course, Gender Studies is offered to the students.

Human Values: Value Education offered as a mandatory course to all the undergraduates stresses on human values, ethics and societal issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

380

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1332

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

325

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admission, the institution assesses the learning levels of students by conducting common evaluating exam and has discussion with the students to understand their level of knowledge and skills. Finally they are categorised as slow learners and advanced learners.

Slow Learners:

Depending on their competency level various strategies are adopted for the enrichment of the students. For slow learners remedial classes are conducted by the respective subject in charge. The effective functioning of the Tutorial system ensures guidance and monitors the individual progress of the students. By giving minimum learning materials for them to perform well in the university examinations. The faculties are often motivating or encouraging the slow learners to get rid off from their different causes such as psychological, economical, health, communication problem etc.

Advanced learners :

More concentration is given to the advanced learners through different activities such as giving assignments and taking seminars. . Special coaching is given to them to get university rank. The peer group learning was introduced to advanced learners who were encouraged to teach their peers. Also scholarships and prizes are awarded by the management to encourage the university achievers, advanced learners

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2108	89

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the overall development of the students, the college prepares student centric methods which covers teaching and learning. The institution provides special facilities for experimental learning. Apart from the use of general class room teaching methods, the faculty uses LCD projectors, computers, internets and laboratories for effective learning. Also the management make the students to expose the real world by visiting industry, study tours and field work. The staff members provide counseling on various issues that include inferiority complex, anxiety, examination phobia, home sickness and stress etc.

The institution undertakes participative learning for the development of students' professional values, knowledge and skills. As the students are from various backgrounds and experiences, it is difficult for them to understand one another. To overcome this problem, the faculties enable participative learning which makes the students learn from each other by introducing team work, power point presentations, presenting seminars, assignments and encourage them to participate actively in all events like debates, quizzes, group discussion, projects etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

T.J.PS. College encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process to its students, faculty, and research scholars to ensure quality education and requisite support.

E- mails, WhatsApp groups, Online avenues like Zoom, Google Meet and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, and share information. Internet and Wi-Fi facility are made available to all the students T.J.P.S.College Campus. College website carries as web-link for e-content/study material of different courses and subjects, so that their learning can be strengthened and made effective.

The library also provides access to computers and online journals freely available in public domain and to journals subscribed on the advice of faculty and facilitates downloads. Technology Enabled Infrastructure and Support comprises of:

- **Wi-Fi enabled campus.**
- **Classrooms are equipped with Swayam Prabha.**
- **Smart board in some classrooms.**
- **Classrooms equipped with lecture capturing system.**
- **Media Centre to help in content preparation.**
- **LCD projectors in some classrooms and laboratories.**
- **Availability of MS team, Zoom and Google Meet for online/blended classes.**

Virtual lab facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

89

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

972

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is transparent and robust in terms of frequency and variety:

The Institution follows the University norms and standard rules very strictly in assessing the student's institutional practices. The assessments are recorded in the form of Internal and External assessment. The Internal assessment marks are given by the concerned department. Internal assessment or curriculum embedded assessment, evaluates what students do when they are in the classroom. Internal assessment is a crucial part of the instruction process and aids teachers, students and parents in evaluating student progress. Internal assessment illustrates aspects of student progress that are not typically evaluated in external assessment.

Internal Assessment is Transparent and Robust:

The Internal Assessment is purely transparent. The Institution is very concerned about the students and the faculties were clearly informed to provide the marks on the basis of certain assessment. The Assignments, Seminars, Unit Tests marks is being recorded during the particular semester (ODD/EVEN SEMESTER). Those marks were taken into consideration and the marks were awarded according to them.The Internal Assessment is robust in the institution. They are actually made to the students in order to enhance their academic activity.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

INSTITUTION LEVEL

Answer keys for internal test question papers for every course are prepared for evaluating answer scripts. After the evaluation, the answer scripts are verified by the head of the department. Evaluated answer scripts are circulated to the students and the marks are submitted to the respective class tutors within the time frame.

The grievances addressed by the students with respect to evaluation are resolved by the concerned faculty member. Based on the students test performance, corrective actions are taken performance of the students are informed to their parents by post.

Students who have failed in more than two subjects are counselled by the mentor to improve the performance. Re-test are conducted for the students who took prior permission due to genuine reasons.

Students can apply for revaluation of their semester examination within two weeks from the declaration of results, if they are not satisfied with the first evaluation.

UNIVERSITY LEVEL

Students can apply for the photocopy of their answer scripts and discuss with their respective course faculty. If the answer script deserves more marks than the awarded marks in the first evaluation, students can apply for review with the recommendation of the HOD of the respective department. Revaluation is not permitted for practical courses and project work.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Student learning outcomes are assessed through attainment of course outcomes and program outcomes. Generally course and program outcomes are assessed by two methods (i) Direct Method (ii) Indirect Method

Direct Method: Continuous Assessment of students is done through class test, internal examination, home work, assignment, team paper presentation, seminar presentations subject related projects etc., The continuous assessment marks will be awarded to a batch of continuous assessment made during the semester as per the guidelines issued from the time to time by the common curricular department cell.

Indirect Method: In this method, all department HOD's assess the performance of the each class and feedback is collected from students regarding the teaching and the orientation towards attainment of course outcomes. The deviations indicated by the students are communicated to the faculty for necessary corrective action. At the end of the semester, course exit survey is conducted to assess the satisfaction level of the students towards the attainment of course outcomes The result of the direct and indirect methods are combined and final level of course and program outcomes obtained for each subject, based on the attainment of the course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college measures the learning outcomes in terms of actual marks and percentage of marks secured by the students in various assessments. The college has clearly stated its learning outcomes, vision and mission. The faculties in the college use evaluation outcomes of the students as an indicator for students performance.

The college has adopted the semester system in which the students are evaluated twice a year. Students of the science departments have to conduct practical in their laboratories throughout the session. Students also perform in various extra-curricular activities through NSS schemes and cultural activities. All these comprise the overall assessments of the student's performance in the college. The result of the out-gone students is the perfect tool to analyze the learning outcomes of the institution. The class tutors monitor the slow

learners.

If needed, counselors are made available to them. The college has the following mechanism to analyze data on the student performance and learning outcomes to use it for planning and overcoming barriers of learning:

- **Result Analysis**
- **Remedial Coaching**
- **Student Counseling**
- **Identification of Weak learners**
- **Identification of Advanced learners and**

Feedback mechanism and Action taken report.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

336

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

www.tjpscollege.ac.in\naac

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

At T.J.P.S.College, we have been consistently been focusing on community services aimed at betterment of the local neighbourhood and for sensitization of students towards social problems. The

students visit neighbouring localities and conduct various activities regularly. Extension activities conducted by the college include organisation of blood donation camps, education awareness programmes, gender equality awareness activities and visits to slums in vicinity to create awareness among the dwellers. Different departments undertake social outreach activities which are meant for helping society and training students to shoulder all responsibilities with ease and impact.

The NCC and NSS college units take part in various initiatives some of them are as follows:

- **Swachh Bharat initiatives**
- **Blood donation camps**
- **Awareness programs on AIDS prevention**
- **Leprosy prevention and awareness program**
- **Dengue Awareness program**
- **Environmental pollution**

The NSS and NCC wings of the college actively participate in various activities in the neighbourhood community. The NSS Cell in collaboration with different agencies, trusts, NGOs, hospitals etc conducts extension activities to address local issues and sensitize students for their holistic development. Programmes on women empowerment has been initiated to create awareness among girl students about their condition and their rights.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from

Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1395

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute is operational with the best infrastructure facilities:

Lecture Halls:

- **The college has got Spacious, ventilated and echo-proof lecture halls which facilitates excellent teaching-learning process.**
- **Provision of modern audio-visual systems including LCD Projectors, Interactive Board and Wi-Fi internet connection.**

Tutorial Rooms:

- **Provision of tutorial rooms has been created to take extra academic sessions for the slow learners to improve their academic performances.**

Students Mentor Counselling Rooms:

- **Provision of Counselling rooms are available to conduct one to one counselling session to overcome the barriers faced by students for academic excellence**

Computer Labs:

- **The Computer Centre is well equipped with dual core computers and high-speed Internet connection, using the latest software.**
- **5G Broad band Internet Connection with speed of 100Mbps**

Library:

- **The college has got 2 excellent libraries separate for UG and PG Courses.**
- **They are equipped with Course relevant Text books and Reference books**

Seminar Hall and Auditorium:

- **Main Auditorium with a seating capacity of 500 and two fully air-conditioned 2 Conference halls/Seminar halls with all the modern facilities are available.**

Waiting Hall for Girls:

The Ladies waiting hall is equipped with all the necessary requirements such as wash rooms, tables & chairs for having lunch ,

bed etc

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

At T.J.P.S.College, several indoor and outdoor games facilities are available for the students which successfully nurture many sportspersons on the campus. The key focus has been on the cultural activities, which led to establishing a multi-activity centre on the campus.

The institution has five playgrounds which is an essential venue for various intercollegiate competitions and gives a chance to the students to showcase their sporting talents. The campus has a two-hundred-meter Track & Field for Athletics, a Volleyball ground, Kho-Kho & Kabaddi courts, Badminton Court and Basketball Court. The adequate and standard facility for Table Tennis and carrom are avliable in the indoor games room.

Every year the institution holds a sports meet in which the students actively participate in various events. Several cultural events are being organised every year on the college campus. The college also encourages the students to represent and participate in cultural events at different colleges and universities. In those events, our students not only enthralled the audiences with their performance but also brought many prizes. Mental and Physical wellness is also taken up seriously on the campus of T.J.P.S. College. The auditorium also has modern facilities for Yoga, Meditation, Aerobics and Physiotherapy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3802106

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The digitization move launched by the college administration has given a real facelift to the library resulting in a great help for students in cataloguing, issue of new books and all other procedures. The Central Library currently possesses over 80,000 books, periodicals, reference books, and research journals of national and international repute. Considering the growing importance of e-resources in research and teaching the Library has amassed over 6529 online journals and 2,50,872 e-books. Access to e-

journals, databases etc. is provided through N-LIST. All resources are accessible locally within the campus as well as remotely. The building of the college is centrally located, well laid out, and aesthetically designed to make it an inviting place with an ambience that is suitable for learning. Library also have carrels as well as research scholars/faculty rooms for quiet and serious studies. Library is equipped with adequate number of sign boards and guides for smoother and convenient movement of users. The library has open access to its collection for all student, faculty and staff. The library has adequate number of fire extinguisher systems installed. Library is automated with an in built library Management software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

68306

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The success of any institution lies in its adaptability and ability to change with changing times. Continuous up gradation of technology and relevant infrastructure is one of the prime policies of T.J.P.S. College. The College provides IT-enabled teaching-learning environment in the campus round the clock. Leased web connectivity is made available in the campus to cater to the browsing needs of all students and staff through Wifi, BSNL Broadband and physical connectivity.

Faculty and students can also access e-journals, e-books and resources from different databases and through the internet facilities available on the campus.

Wi-Fi facility: IT department extends connectivity to students in the campus for helping them supplement their studies with material from the internet. It is made available by setting and installing Wi-Fi zones at various locations such as Reading halls, canteen, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves.

Intercom Facility: The campus is well connected with a well-planned Telecom Network which connects all the departments and offices together. It is highly recommended for the staff to use intercom for official communication inside the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

302

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1530855

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

he Management of T.J.P.S. College have erected a magnificent infrastructure and have developed a comprehensive and robust system of processes, policies, and procedures that provide the highest level of operational and functional efficiency in running its academic and administrative activities. The College has very efficient manpower to monitor and ensure proper maintenance and utilization of infrastructure comprising of classrooms, laboratories, library, seminar halls, auditoriums and all other structures installed at the campus. The college lays great emphasis on computer literacy and takes all necessary steps in making its staff computer savvy by holding workshops and faculty development programs on computer proficiency & ICT enabled tools.

A housekeeping team is entrusted with the task of keeping the campus clean and hygienic. Classrooms, Seminar Halls, Laboratories & Library are cleaned after 5.00 PM every day on a regular basis.

The college administration has constituted a Green Campus Initiative Committee to make the campus environment-friendly. The Sports Activities of the college are scheduled and organized by the Department of Physical Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1631

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

140

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

140

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

20

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

T.J.P.S. College gives utmost importance to involvement of students in various activities and functions of the College. The Students are encouraged to participate in activities beyond their academic curricula so that they become confident and well-balanced individuals. Student representatives are members on each of these committees, which perform significant functions, including the following:

1. **IQAC committee – The Students' Council contributes to quality assurance in academic and administrative processes. Many**

suggestions given by the students are adopted after consideration by the managerial body and are acted upon.
2. Student Placement Committee–The Students' Council assists in organization of placement programs of the college which involve campus selection drives by various companies.
3. Cultural and Sports Committee – The college organizes various intra-college as well as inter-university cultural/sports events.

ICC (Internal Complaints Committee) – This committee works specifically towards creating a safe environment for females and ensures protection of their dignity in the campus. National Service Scheme (NSS) and National Cadet Corps (NCC) Cell – These cells motivate students to actively participate in matters of social relevance and national interest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

The true identity of any educational institution is reflected in the quality of its alumni who carry the legacy of their alma mater to wherever they go. T.J.P.S. College being a half century-old institution has been spreading the light of learning since its inception and has produced a large number of illustrious alumni who have gained prominence in every walk of life. The network of alumni is spread out to far off places in and out of the country and is represented by people holding key positions in various fields. TJPS College Alumni Association got registered in 2023 August.

The association seeks to provide a platform for alumni-student interactions which serve a dual purpose of providing guidance of peers to the present students and of keeping the alumni connected with their alma mater in return. The alumni association contributes to the growth of the institution by indulging in following activities:

1. **Facilitating Alumni-Student Interaction which is much helpful in placement assistance.**
2. **Felicitating the successful alumni whose accomplishments serve as inspiration for students.**
3. **Holding guest lectures, seminars, webinars, workshops, motivational talks**
4. **Career guidance assistance/ career counselling sessions**
5. **Entrepreneurial mentoring**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

Tellakula Jalayya Polisetty Somasundaram College, Guntur, managed by Vasavi Vidyanidhi Committee was established in August 1971 under the dynamic leadership of Late Sri Tellakula Jalayya, a legendary personality, who occupied a number of public positions such as Member of Legislative Assembly, Chairman of Guntur Municipal Corporation and with the deep commitment of the illustrious sons of Late Sri Polisetty Somasundaram, in the name of their noble father.

VISION

TJPS College will be nationally recognized for student success and the best educational practices and recognized as a benchmark college for ensuring multi-faceted development of the students by way of tuning their attitudes and aptitudes and honing their skills, suited to the changing needs of the economy.

MISSION

The mission of TJPS College is to provide educational opportunities that emphasise knowledge and skills that allow the student to adjust through a lifetime of social and technological change. The college recognized that education is vital in developing skills needed for a productive society and essential in promoting the individual's sense of worth, values and high ethical standards. The College is committed to excellence in helping students reach their full potential by developing their academic competencies, critical thinking skills, communication proficiency and civil responsibility

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of T.J.P.S. College has adopted a decentralized and participative style of functioning under which day to day governance is administered through Committee based decisions. Representation of teachers have been made in Managing Committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees to provide necessary inputs so that the decisions and/or recommendations arrived at such

deliberations and meetings are converted into concrete action.

Participative Management at T.J.P.S. College encourages shared leadership.In the beginning of the academic year, Principal meets with all the Heads of the department and chalk our a plan of action for the coming semester. Faculty, students and members of staff are involved in decision making. As part of quality improvement and quality initiatives, the IQAC and other statutory committees continuously work on quality improvement. Various committees are constituted, and responsibilities are assigned to them. Committee Convenor and members of the committee report to the principal and IQAC about the planning and implementation of the decision. IQAC monitors the academic and administrative activities of all departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

STRATEGIC PLANS

T.J.P.S. College initiates strategic plans aimed at fulfilling its vision and mission and upholding the values it stands by. A systematic planning method is in place together with an action plan for the realization of the objectives set for specific time periods. The current plan is in operation for the period 2018-2023 period and may be grouped as:

- **Promote a shared college culture through transparency and communication within the college hierarchy**
- **Restart the preparation for NAAC Programme by applying for Assessment and Re-accreditation in 2023.**
- **Enhance the college infrastructure in terms of Drinking water and other amenities.**
- **Apply the use of innovative methods and technologies in teaching and learning to improve capabilities of students and faculty members.**
- **Develop a culture of independent and critical thinking among students and faculty.**
- **Protect and preserve the Environment.**

- **Recruit, Develop, Retain, and support exceptional faculty and staff**
- **Strengthen partnerships with internal and external constituencies and initiate to enter into MOU’s to maximise TJPS College’s competitiveness.**
- **Spread a culture of scientific research temper among faculty members and students.**

Build, expand and sustain community service.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution functions through a well-structured administrative set-up guided and supported by statutory and non-statutory bodies. Governing Body, an apex body of the institution is constituted as per the guidelines of the UGC, State Government and the Affiliating University. The Principal is the ex-officio member secretary. The primary responsibilities of the Governing Body are approval of Perspective Planning and quality policy, Annual Budget Approval, Approval for establishment of new infrastructural facilities, Approval of new programs/initiatives, Ratification of Academic Council Minutes, Approval of Staff Recruitment and Promotion. Administrative set-up is well structured and promotes decentralized functioning. The Secretary and Correspondent and Principal are nuclei of administration. Principal is assisted by Vice Principal, Heads of Departments, Conveners of various committees and mentors. The Non-Statutory bodies also support Principal towards achieving our college vision and mission by providing quality education and a promising career to students. IQAC recommends and monitors quality of academic and administrative tasks.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The dedicated Teaching and Non-Teaching Staff are the major strength of the institution. An inclusive environment ensures their physical and psychological well-being is taken care. Welfare measures are formulated and monitored by the Principal and Management.

T.J.P.S. College has effective welfare measures for the faculty and non-teaching staff and avenues for career development. Besides intellectual and professional development, it also offers financial and health securities for its employees. Professional development is ensured through periodic training/workshops/seminars.

Monetary Welfare Schemes:

- **Accidental Insurance Facility for staff members are covered under the Accidental Group Insurance**
- **Seed Money to undertake research for both faculty and students**

- **Financial Support to attend conference/seminar/refresher course/workshop/FDP/Travel grant/Membership in professional bodies**
- **Incentives for M.Phil. and Ph.D. achievers to encourage research**
- **Provident Fund for eligible Teaching and Non-Teaching Staff**

General Welfare Measures :

- **Leave on-duty for attending Conferences/Workshops/ Seminars.**
- **Invigilation/Board of studies meeting /Paper valuation/External practical examiners/Guest lectures.**
- **Special Leave on-duty for industrial training and consultancy work**
- **Fitness Center facilities extended to staff**

Canteen with an exclusive ear marked place for Teaching and Non-Teaching Staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

116

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At T.J.P.S.College, an effective performance management system is kept in place based on a regular and non-partisan appraisal of the staff. It gives the employee an opportunity to reflect on the duties

that were expected of him/her. The overall objective of the appraisal system is to assess the performance of employees on all essential criteria, identify areas of improvement and have unbiased comparison of performance and reward the best performer. It motivates the employees to work to their best potential for the maximum benefit of themselves and of the college.

The Performance Appraisal is done regularly for each academic year for both Teaching and Non-Teaching staff. The intention of Performance Appraisal is to reward the best performing staff. The faculty members are evaluated periodically through a self-appraisal system which is expected to reflect their academic growth. Their performance is evaluated through the execution of a self-annual plan, feedback from students, appraisal from their respective HODs, peer group and the Management.

The work of the Non-teaching staff is assessed periodically through a structured mechanism involving the following criteria:

- **Work efficiency and commitment.**
- **Initiative towards learning newer trends in their respective areas.**
- **Leadership and team work.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal audit mechanism for accuracy and fraud prevention measures.

Internal audit Process:

Internal audits are vital for protecting institutions financial and physical assets. The management appoints qualified Internal Auditors from external sources. A team of staff thoroughly check and verify all the documents of all the transactions that are carried out in the financial year. Neeli Siva Prasad Chartered Associates (FRN:),

is appointed as the internal auditor for the this academic year i.e, 2022-23.

External audit Process:

As a Un aided college, it is not mandatory to maintain a statutory audit for the financial aspects of the institution. The internal Audit is sufficient in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fund Mobilisation:

Resource mobilisation and optimal utilisation of funds are effected through the following:

- **Fixed Deposits: Revenue is generated through interest from fixed deposits**
- **Tuition Fee: The key source of funds generation is the fee collected from students without capitation or donation**
- **Rental Revenue: Revenue is generated by extending the institution’s premises for conduct of competitive**

examinations, CA, and other university/board examinations
- Seminar/Symposia/Workshop/Awareness Autonomous Grants from ICSSR, UGC,APSCHE and other bodies

Alumni Contribution :

- Endowment Funds for Scholarships to economically challenged students

Philanthropists/Individual :

- Cash Prizes to encourage achievers in sports
- Gold Medals to Best Students during Annual Proficiency day celebrations.

Infrastructure and Maintenance:

- Development and maintenance of infrastructure
- Renovation and modernization of laboratory facilities
- Modernization of library and its resources
- Maintenance of green campus and eco-friendly environment
- Facilities for renewable energy Development of sports amenities
- Furniture and stationery

Academics :

- ICT facilities for enhanced teaching-learning
- Utilization of resources for the conduct of examinations
- Facilitate the functionality of Centers, Clubs, NSS
- Internet and BSNL Broad band facility
- Maintenance of software and internet facilities
- Books and magazines for the library

Teaching aids.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

The IQAC Cell at T.J.P.S. College works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids and developing suitable infrastructure. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. There are various strategies and processes through which IQAC achieves its target objectives.

1.FeedbackSystem

IQAC has developed an offline/online proforma for student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology etc. Guidance to Advanced and Slow Learners

T.J.P.S College conducts an orientation program for all newly admitted students to make them aware of the program structure, examination scheme, various courses in the program and career opportunities. From academic year 2018-19, the college has adopted the policy to identify advanced learners and slow learners by following techniques

1. **Review of their Intermediate/ Graduation Marks**
2. **Rank in the entrance tests such as- ICET/ PGCET.**
3. **Performance in the First internal /mid examination.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

T.J.P.S.College has taken a number of quality enhancement initiatives in the academic and administrative domains. The IQAC plays a stelar role in standardizing the teaching-learning process

of the college through quality measures. The curricula of all the programmes are periodically revised in line with NEP-2020 by incorporating Academic Bank of Credit, Multiple Entry and Exit, Major, Minor, Vocational, and Credit-Based courses on Values, Ethics as per the model curriculum recommended by the UGC.

After the establishment of IQAC, the college is working towards quality education and inculcating quality culture in the campus. The IQAC has also contributed towards institutionalizing the quality assurance strategies and developed various processes:

- Implementation of Outcome-based learning education in each program.
- Participation of college in NIRF, AISHE, and various other quality audits recognized by the state and national agencies.
- Establishment of Institute Innovation Council (IIC) under MHRD.
- Establishing Research and Development cell to promote Research and Development activities.

The Community Engagement and Industry Interface have been introduced to provide real-life experiential learning. Internship, project and industry attachment have been made mandatory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has taken various initiatives, actions for ensuring a safe and secure environment for all the females in the campus.

Safety & Security

The safety and security of girl students is a prime concern of T.J.P.S. College. For ensuring physical security and elimination of harassment, the college has deployed CCTV cameras at all sensitive and vantage points

Internal Complaints Committee

In pursuance of the UGC guidelines, the College has constituted an Internal Complaint Committee (ICC). The Committee, apart from handling the specific cases of complaints received from female students/employees regarding various issues including sexual harassment, has also initiated a number of measures for its prevention and strengthening the safety and security of women on the campus.

Awareness Programmes

Students of T.J.P.S. College have been sensitized on the issues relating to gender and sexual harassment through awareness

programmes. The 'National Girl Child Day' will be celebrated every year.

Common Room, Canteen & Day-Care Centre

To facilitate female students, the college has girls' waiting hall with good sitting arrangement and ambiance along with washroom, ceiling fans and other required amenities. College canteen and vehicle parking bay have reserved area for girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.tjpscollege.ac.in\naac

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

T.J.P.S. College has laid down detailed procedure for safe storage and disposal of wastes generated on the campus in a clean, safe and economical manner to ensure scientific management.

Solid Waste Management

The solid wastes are primarily segregated in three parts:

Biodegradable waste (wet waste); Non-biodegradable waste (dry waste) and Hazardous waste. The College has litter-bins of varying capacity across the campus for segregation of waste at source itself. No hazardous waste are found in the college.

Plastic Ban: Notices are displayed in campus to refrain from use of single use plastics. In addition security is alerted to stop entry of single use plastics into campus in any form. Students' common rooms, canteen and all departmental offices are monitored for all such usage and an attempt is made to completely eradicate single use plastic in the campus. Students and Staff members are encouraged to use Cloth/Paper bags rather than plastic bags.

E?Waste Management

The collected E-Waste from diverse sources is segregated into various categories such as components, modules, metals, glass and plastics, depending on the salability on its disposal through empanelled vendors, following the State Pollution Control Board guidelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	**A. Any 4 or all of the above**

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strives to imbibe tolerance and harmony in young minds. Various cells, centers, clubs conduct activities to amalgamate cultural, regional, linguistic and economic diversities.

Promotion of Cultural Diversity:

- **Cultural Events and Founders' Day, enables students to work in unison expelling diversities.**
- **Cultural day is celebrated annually to celebrate cultural diversity**
- **Gender Equity is promoted through a range of collaborative programs held in the campus**
- **National Language (Spoken Hindi) classes for all undergraduates**

Promotion of Communal Harmony:

- **Patriotism is expressed through celebrations and observations of Independence Day and Republic Day, Gandhi Jayanthi etc.**
- **Flag Day is observed by donating funds to the National Foundation for Communal Harmony.**

Socio-Economic Inclusivity Page:

- **The institution consciously ensures the upliftment of the**

economically deprived students by providing financial support and extra-care.

- **Social values are promoted through conference/ seminars/ workshops organized by centres/clubs/committees.**

Social Responsibility is built through helping the affected people during natural calamities like Kerala Floods and Hud-hud cyclone

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

T.J.P.S. College, conscious of its responsibilities towards building the overall personality of its students and employees, has sought to inculcate constitutional values, duties and responsibilities, including the Fundamental Duties. A copy of the said policy may be accessed at the College website: www.tjpscollege.ac.in

To emphasise on rich cultural legacy and the ideals propounded during years of freedom struggle, T.J.P.S. College follows a holistic approach. It celebrates national festivals like Republic Day, Independence Day and Gandhi Janyanti and also conducts events, lectures by eminent persons and subject experts' workshops and seminars on values making students as responsible citizens. T.J.P.S. College recognises the fact that responsible citizens give impetus back to the community for building it stronger, inclusive and sustainable. Various departments have organised programmes such as Energy Conservation Drive, Social Awareness Programs in nearby villages and visits to NGOs to foster meaningful community engagement.

The needs for inculcating values towards women, particularly their empowerment are also emphasised. Webinars were held on 'Entrepreneurial Education for Women's Empowerment'. On the occasion of National Girl Child Day, College has organised a rally on 'Beti Bachao, Beti Padhao' in nearby communities and shared information regarding safety measures and hygiene during menstruation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution sensitizes and raises awareness through commemorative days , events commemoration/observation/celebration of International/ National days to inculcate cultural values, best picture of our nation, national unity, civic sense, environmental concern and contributions of predecessors in science, literature and arts, among faculty, staff and students.

Planning:

- **Days of Commemoration/ Observation/ Celebration are planned in advance.**
- **Departments plan and organise events relating to their domain.**

Organising:

- **In consonance with the vision of institution, diversified awareness programmes/ events are organised.**
- **Handouts are distributed to impart the fundamental duties, responsibilities, to abide the constitution and respect its ideals.**

Patriotism:

- **National Days like Independence Day, Republic Day are celebrated to honour our nation and its leaders.**
- **Observation of Gandhi Jayanthi, Sardar Vallabhbhai Patel Birthday, National Youth Day and many activities are undertaken to encourage national integration, peace, affection and communal harmony.**
- **Women Esteem:**

- **Every year, International Women's Day, is celebrated to recognize the significant contributions of women. and various competitions are conducted to students.**

Days on Health Awareness:

International Yoga Day, World Health Day ae celebrated regularly in th College.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Best Practice

Due to covid-19 Pandemic out break, one Best Practice only was conducted this year on 19-12-2020.

Title of the Best Practice: Awareness programme on Look a like products. expo in college premises.

Objective:

To develop the awareness Look a like products among college students staff.

The Need:-

Look alike and Sound alike products are also known as Counterfeit products. Counterfeiting is a practice prevailing since time immemorial. The act of finding cheaper alternatives/dupes to luxury goods has increased in demand, especially in a country like India where most of the general public fall in the middle-class sector with a high consumption for brand and brand value.

Practice: -

The students have demonstrated easy methods of detecting look a like productsin daily consuming food grains and powders. Five different teams of students successfully conducted the demonstrations ofdetecting experiments in a effective way. Theyexplained about how to trace out the look a like products in Fast moving Consumer Goods (FMCG) in coffee and tea powder by showing various models..

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The NSS and NCC wings of our college have a powerfual motto, "Gift of Blood is Gift of Life," and they strive tirelessly to donate blood to those in need. In case of an emergency, our NSS and NCC Coordinators immediately send capable students for blood donation. Additionally, the college regularly holds blood donation camps on our campus, and we donate 200 units of blood to the GGH blood bank. Our NSS and NCC Wing has received numerous awards for their outstanding services, including recognition from the GGH for their excellent work and from the Indian Association for the Blind for the

exceptional services our volunteers offer. At our college, we understand the importance of preserving our environment. Our lush green lawns, trees, plants, shrubs, and herbal plants on the campus and in the neighborhood help us breathe fresh air. We have set up a Skill Development Centre that offers placement opportunities to unemployed youth and students of other colleges.

We have a MOU with the Andhra Pradesh State Skill Development Corporation (APSSDC), which regularly conducts various skill development programs (online and offline) in collaboration with us.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The Plan of Action for the next Academic Year is as under:

1. **To organise National Level Seminars.and toinitiate efforts to collaborate Industry-Academia and Alumni for development of students.**
2. **To initiate best practices like food adulteration awareness programmes and look –alike products expo.**
3. **To Increase the students admissions in UG and PG programmes.**
4. **To plan for increase in intake certain demand oriented courses.**
5. **To organize various student and faculty development programmes**
6. **To enhance library infrastructure as a part of implementing a comprehensive LMS.**
7. **To Increase in no. of solar lights, rain harvesting capacity and vermi composite pits to make the campus more eco friendly.**
8. **To make placement more efficient through the MOUs the Institution is having with the Industry partners.**